



Price Change Requests – New Forms

To simplify the price change request process, we have updated the price change request and renewal offer forms. The main changes are described below.

Continuous replenishment specialty products (SA)

Price change requests for **continuous replenishment specialty products (SA)** should be submitted using the form found in the Price Change section, on the “Product” page of the supplier account.

Orders | My Products | Marketing Information | Call for Tenders | Transmission of Info. to Agents | Administration

My products

Product Sheets

From the « Product Sheets section », you can view and modify the information related to your products.

[View my Product Sheets](#)

Catalog of offers

You can view and edit the data concerning your offers.

[View my catalog of SAQ offers](#)

Price change

The price change function allows the supplier of a regular product to ask for a retail price modification of that product in the SAQ's network.

[View](#)

[Create a new request](#)

Documents...

The following documents will guide you to complete a price change request.

- [Price change requests schedule](#) - Adobe Acrobat
- [General information - Price Change Requests Management](#) - Adobe Acrobat
- [List of exchange rates](#) - Adobe Acrobat

If the price change is requested as part of the renewal offer, a message will encourage you to submit it using the Price Change module:

Supplier price (per case) CAD [Modify](#)

If the "Modify" button of the Supplier Price is blocked, please submit the price change request through the Price Change module.

Retail price CAD [Calculate the price](#) Not calculated

For all other types of change (packaging, bar codes, etc.), please fill out and submit a renewal offer.

Negotiation form

The negotiation form has been eliminated. The information that used to be requested on the form is now entered on the price change form.



To all agents and suppliers

Please note that the Best Canadian Price question has been replaced by:

Sales in Canada: Has the product been sold in Canada in the last 12 months ? Yes No

If you answer Yes, you will need to fill out at least one of the following lines and provide a reason for the price change request.

Sales in Canada: Has the product been sold in Canada in the last 12 months ? Yes No

	Product code	Supplier price (CA\$)	Retail price	Sales volume (standard cases of 9 L)
Ontario	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
British Columbia	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Alberta	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Other province	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

Price change request reason:

If you answer No, you do not need to provide a reason.

Batch order specialty products (SL)

Price change requests for **batch order specialty products** (SL) should be made in the one and only renewal offer (RC) related to the product. For price increases, you will need to provide a justification (reason) for the change request In the Offer Details section:

Supplier price (per case) CAD CAD
+1.01% of actual price

Justify

0 characters (maximum 250)

No justification is required for price decreases.

For more information, please contact our Business Relations Assistance Service (SARA), through [Contact SARA](#) or at 514 254-2711.